Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Portfolio Interview Peer Marking Guide **Ranking (1 excellent - 4 poor)**:\_\_\_\_\_\_\_\_\_

 (for this set of interviews)

**Interviewee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Overall assessment:** - excellent

(for this interview) -  good

-  fair

-  poor

**Physical Presence:  Excellent Poor**

Dressed appropriately 1   2   3  4

Used eye contact with interviewers 1   2   3  4

Appeared enthusiastic 1   2   3  4

Avoided non-verbal distractions/nervous gestures 1   2   3  4

**Vocal Delivery:**

Used appropriate volume level 1   2   3  4

Used clear pronunciation and appropriate pace 1   2   3  4

Avoided filler words (e.g., like, um) 1   2   3  4

Used appropriate vocabulary and tone 1   2   3  4

**Content and Organization:**

Content of discussion demonstrates preparation 1   2   3  4

Discussion was supported by reference to min. 2

 specific examples, experiences, etc. in portfolio 1   2   3  4

STAR formula used to discuss examples 1 2 3 4

Candidate related skills illustrated back to job

 applied for 1 2 3 4

**Comments:**

**Portfolio Interview Instructor Assessment / 10**

 **Excellent Good Fair Poor**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **(2)** | **Completely prepared** | **--------** |  **-----------** | **Completely unprepared** |
| **(2)** | **Uses the portfolio well to support answers****(min. twice)** |  **--------** |  **-----------** | **Does not use the portfolio at all** |
| **(2)** | **Thoroughly addresses chosen skills and relates back to job** | **--------** | **--------** | **Barely addresses chosen skills and does not relate back to job** |
| **(2)** | **Uses STAR formula in discussion** | **--------** | **--------** | **No use of STAR formula in discussion** |
| **(2)** | **Professional (voice, body language)** | **--------** | **--------** | **Unprofessional** |